

# Letter Writing Guidelines



## **DO** write about:

- Most importantly—send a family photo
- Family events
- Church events
- Favorite Bible stories/passages
- What's happening with your children/grandchildren
- Family members' interests, hobbies, activities
- Favorite foods
- Hobbies/sports you participate in
- How you are praying for them
- How proud you are of them and happy to know them
- Your salvation experience
- Answers to prayer
- It is appropriate to share sad news that pertains to the child, i.e., your spouse passed away

## **Suggested Card & Letter Enclosures**

Due to mail and customs regulations, increased air luggage costs, and decreased luggage allowances, it has become quite expensive and difficult to deliver packages to the children. **We no longer accept gift packages that are larger than greeting card size.** We just cannot guarantee their delivery. Some suggested ideas are:

- Picture Postcards
- Photos
- Tracts
- Bookmarks

## **DO NOT** write about:

- Your financial situation
- Recent renovations to your house
- New purchases (car, home, appliances, electronics)
- Luxurious vacations
- Details about health conditions
- Gifts given/received at holidays or birthdays
- Prizes won (i.e., a sponsor sent a photo of a luxurious car won in a contest)
- Please do not tell the child you are coming to visit. If a visit is scheduled, let the program director inform the child and his/her family at an appropriate time. This eliminates disappointment if plans fall through or distrust if you are not able to fulfill a promise.
- Please do not mention amounts of money sent for Birthdays or Christmas
- **PLEASE do not give your child your email address or Facebook account information. COP guidelines require that all communication between child and sponsor be done through the COP office for everyone's security and safety. If a child contacts you by email or Facebook, please let us know.**

**God bless you. If you have any further questions regarding communicating with your child, feel free to contact us at [cop@echildrenofpromise.org](mailto:cop@echildrenofpromise.org) or 765.648.2190**